

MSME TECHNOLOGY DEVELOPMENT CENTRE
(Process Cum Product Development Centre)
FOUNDRY NAGAR, AGRA

AUDITOR APPOINTMENT NOTICE

The centre is going to appoint Auditors for the year 2020-21 to audit and prepare balance sheet of centre: ***The firm / individual CA who are registered / empanelled with CAG need only apply.*** Interested may log on to our website : ***www.ppdcagra.dcmsme.gov.in*** to download format and fill up the same and submit their offer in sealed envelope marked with "Auditor Appointment" on above address so as to reach us on or before 21.09.2020

(Principal Director)

FORMAT FOR AUDITOR APPOINTMENT FOR THE YEAR 2020-2021**1. TECHNICAL DETAILS**

S.No.	Details	To be filled by Applicant
1.	Firm Year of Establishment	
2.	Address of Firm	
3.	Name of Contact Person	
4.	Contact Details Mobile No.	
	Email Id	
5.	CAG Registration No.	
6.	CAG Registration Year	

*Enclose documentary evidence.

2. FINANCIAL TERMS

S.No.	Details	To be filled by Applicant
1.	Remuneration	
2.	Goods and Service Tax	
3.	Bank Account Details: Account Holder Name Type of Account Account No. RTGS No. IFSC Code.	
4.	PAN/TIN No.	
5.	GSTIN.	

Note: (1) Firm/CAs need to enclose their profile along with the past work experience details.

(2) Enclose last three years income tax return.

Date:
Place:

(Signature of Authorised
Representative/Firm)